

# TERMS OF REFERENCE

## Transport in Asset Management

### Special Interest Group

### (TiAM Group)



ASSET MANAGEMENT COUNCIL

Led by major transport asset owners, the Transport in Asset Management (TiAM Group) special interest group is a forum for Asset Management Council Members and Partners to engage and explore on transport asset related issues and innovation.

#### **Purpose**

The Transport in Asset Management (TiAM Group) special interest group has been formed to provide support and to foster engagement of those interested in asset management in the transport sector.

The intent is for the TiAM Group to share examples of good practice and bring forth topics for discussion that will benefit the broader transport asset management community. The TiAM Group will utilise members' skills and knowledge to improve the understanding, capability and application of Asset Management knowledge and practice within the Transport industry.

This special interest group is linked to the AMCouncil Strategic Plan under

- Strategic Objective 2 – Engage Communities to value and use asset management
- Strategy 1.5 Provide formal and informal dissemination channels to members and stakeholders, Action No 5. develop an online forum for SIG's in their area of practice
- Strategy 3.2 Sharing stories and asset management journey with industry sectors
- Action No 2 Asset Management Communities of Practice SIG, Events, Forums and newsletter

#### **Specific Tasks**

- Develop an online special interest group through the AM Council website for those in Transport Asset Management and post at least one blog a month on the SIG topic
- Identify at least one point of contact in each Chapter for the special interest group
- Keep a list of issues of importance to the subject of transport asset management and how the Asset Management Council can assist in these issues
- Run two webinars per year focused on transport asset management
- Hold a face-to-face networking forum to solve issues and provide professional development sessions as resources allow – likely to be at AMPeak
- Work with Chapters to hold appropriate events, provide speakers, solve relevant problems
- Provide advice to Chapters and AMCouncil administration on specific issues relevant to transport asset management
- Explore opportunities that the TiAM can create for personal development, secondments, exchanges, mentoring and continuing professional development recognition (CPD).

## **Composition**

### *Tier 1 TiAM Group*

Membership of the Tier 1 group – open to those AM Council members and partners who are interested in transport asset management best practice, innovations, practices, issues and solutions.

Governance – through a committee that reports to the CEO and works closely with the Chapters

- National Chair SIG (Transport) a two year appointment - TfNSW
- A representative from each chapter
- CEO AM Council as secretariat
- Co-opted other members as necessary

### *Tier 2 TiAM Groups*

As topics and issues arise there may be the need to establish either more confidential arrangements or intergovernmental only TiAM Groups under the overall body. Any Tier 2 TiAM Groups will be ratified by the Tier 1 TiAM Chair and the CEO of the AM Council.

The TiAM Group members will be cognisant of confidential and sensitive information and will manage this risk through the ability to establish separate Tier 2 Groups under more formal arrangements

Funding – participants to the Group should be prepared to contribute their or their organisation's time, contributing a shared cost to any material produced. Significant face-to-face events organised by the Group, such as sessions within AMPeak, Symposiums or other event will be required to recover costs through charging for attendance.

## **Initial Areas of Interest**

Founding members of the TiAM Group have identified the following initial areas of interest:

- Digital Engineering (including BIM) in a linear and transport sense – commonality in approach, what information is required throughout the asset life cycle.....
- Seeking a common asset condition measurements to facilitate comparison across asset classes
- Asset optimisation and whole of life planning
- Standards approaches for Asset Management Plans and Asset Performance Reporting

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## **Reporting**

The TiAM will report on activities and progress through the AM Council CEO every quarter.

Records of discussions and actions to be determined.

## **Meeting Frequency and format**

Every 2 months or as required.

Including a face to face exchange at AMPeak .

## **Sunset**

The requirement for this special interest group with these terms of reference is to be revisited annually from the date of issue.

Issue Date: February 2018 (agreed at meeting held on 13 February 2018)